

Client Information

To help us prepare and file a complete and accurate return for tax year 2025, please fill-out this first page.

For New / Existing Clients:

Taxpayer Name: _____ SSN: _____ Birth: ____ / ____ / ____

Spouse Name: _____ SSN: _____ Birth: ____ / ____ / ____

Address: _____

Email: _____

Phone: _____

Dependent Name: _____ SSN: _____ Birth: ____ / ____ / ____

Dependent Name: _____ SSN: _____ Birth: ____ / ____ / ____

Dependent Name: _____ SSN: _____ Birth: ____ / ____ / ____

Dependent Name: _____ SSN: _____ Birth: ____ / ____ / ____

Filing status: ☐ Single ☐ Married filing jointly ☐ Married filing separately (MFS)

☐ Head of household (HOH) ☐ Qualifying surviving spouse (QSS)

Taxpayer

Driver's License: _____ State: _____ Issue: _____ Expiration: _____ SSN: _____

Spouse

Driver's License: _____ State: _____ Issue: _____ Expiration: _____ SSN: _____

***NEW CLIENTS PLEASE PROVIDE US WITH YOUR PRIOR 2 YEARS TAX RETURNS,
DRIVERS LICENSE PHOTOS AND SOCIAL SECURITY CARDS.***

Bank Account Information for Direct Deposit or Direct Debit of Tax Returns

For Direct Deposit:

Account Number: _____ Routing Number: _____ Bank Name: _____

For Direct Debit:

Account Number: _____ Routing Number: _____ Bank Name: _____

Any Changes From Previous Year or Notes for the Preparer (please describe):

Tax Organizer - 2025

Please collect and provide us with any of the following forms and information you have received for your 2025 income tax return:

- ☐ **W-2** for wages
- ☐ **W-2G** for gambling
- ☐ **1099-Int** for interest
- ☐ **1099-DIV** for dividends
- ☐ **1099-B** Brokerage
- ☐ **1099-DA** Digital Assets
- ☐ **SSA-1099** Social Security
- ☐ **1099-NEC** for income
- ☐ **1099-MISC** for income
- ☐ **1099-K** for online payment and money transactions
- ☐ **1099-R** for retirement
- ☐ **1099-G** for refunds & unemployment
- ☐ **1098** for mortgages
- ☐ **1098-T** for tuition
- ☐ **1098-E** for student loan interest
- ☐ **1099-SA** for HSA's
- ☐ **1095-A** Health Insurance Marketplace
- ☐ **K-1** forms from investments in S corporations or partnerships
- ☐ **Form 5498** for IRA values
- ☐ **IRA** and **Roth IRA** contributions for 2025
- ☐ Child care costs, and the name, address, amount, and ID # of the recipient
- ☐ 529 plan contributions and name, amount and social security number of recipient
- ☐ Charitable donations-total amounts and recipients
- ☐ Property tax paid on your home, property, or cars
- ☐ Medical expenses paid out of pocket
- ☐ Estimated tax payments and dates